YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Government Arts & Commerce College Kathlal
• Name of the Head of the institution	Ms Vaishali K Makwana
• Designation	In charge Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02691244811
• Mobile No:	7600017360
• Registered e-mail	gacckathlal@gmail.com
• Alternate e-mail	iqac@gacckathlal.ac.in
• Address	Behind Kathlal Bus stop, near DIET campus Kathlal Dist- Kheda
• City/Town	Kathlal
• State/UT	Gujarat
• Pin Code	387630
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Sardar Patel University Vallabh Vidhaynagar**
• Name of the IQAC Coordinator	**Dr Neha P Chauhan**
• Phone No.	**02691244811**
• Alternate phone No.	**02691244811**
• Mobile	**7874780178**
• IQAC e-mail address	**iqac@gacckathlal.ac.in**
• Alternate e-mail address	**npcgacckathlal@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://www.gacckathlal.ac.in/nacc.php

4.Whether Academic Calendar prepared during the year?

No

• if yes, whether it is uploaded in the Institutional website Web link:

NILL

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**2.53**	**2019**	**09/08/2019**	**08/08/2024**

6.Date of Establishment of IQAC **13/06/2016**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
N A	**N A**	**N A**	**0000**	**0000**

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

• Upload latest notification of formation of IQAC

View File

9.No. of IQAC meetings held during the year	`13`	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	`No`	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	[View File]()	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	`No`	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1. Under SSIP & Innovation club we encouraged students to prepare proposal to established their Innovative product or idea. 2. Sports students have participated at national level games like Wrestling, Volleyball, running. 3. Under G20 committee there was state level essay competition jointly organized with Nehru Yuva Kedra, Nadiad. 4. Several Student secured rank in university exam. 5. Through NSS Annual Camp, Finishing school & Placement camp we provide platform to students for their holistic development.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
`Guide & motivate maximum Students to get job through placement camp`	`Nil`
`Organize NSS Annual Camp`	`34 Students`
`Encourage students to prepare own patent for SSIP`	`10 Students`
`Aware youth towards G20 Summit`	`28 Students`

13.Whether the AQAR was placed before statutory body?	`No`
• Name of the statutory body	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	19/01/2023

15. Multidisciplinary / interdisciplinary

There are two interdisciplinary programs running in our college. We offer Bachelor of Arts & Bachelor of Commerce Degree Courses in our college. In Which There are five major courses like BA in English, BA in Sociology, BA in Gujarati, BA in History and BA in Sanskrit. In Commerce we offer B.Com. degree course where students get knowledge of accountancy, finance and business administration.

16. Academic bank of credits (ABC):

As affiliated college of Sardar Patel University we have to follow university rules & regulations. We have implemented FYUP(Four Year Undergraduate Program) according to NEP-2020. As per the UGC and Sardar Patel University All the students of our institution have been registered under the Academic Bank Credit.

17. Skill development:

Skill Development with learning is our focus, apart from learning we try to focus through extra-curricular activities that students will get ample opportunities to improve their potential skills. We offer one Skill enhancement paper, in every semester, as per the university guidelines. As a Government Institute we also we also run and encourage our students to take active participation in various government run skill enhancement extra-curricular initiatives such as NCC, NSS, SCOPE, UDISHA, SSIP, Sapt-Dhara. Through participation in activities organized in these initiatives' students will learn about, Teamwork, Leadership, Time-Management, Stress-Management, Social work, and interview and employability soft skills and importance of physical and mental health.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our college comes under rural background so here we come across local folk culture of this area and Gujarat. we use our

local/regional language as medium of teaching and we provide opportunities to our students to present their culture, thoughts for folk literature, motivate to share their ideas, share innovative ideas to preserve their culture and surroundings. We Do not offer other online courses.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

As per UGC guidline & Under guidance of University Institute follow syllabus & arranged task based teaching activities. Holistic development approach has been adpted by each & every faculty member.

20.Distance education/online education:

Institue in collaboration with BAOU(Baba Saheb Ambedkar Open University) is running study centre. Many male & female without age bar take admission and get degree. Around 200 students have been enrolled variety of course under BAOU.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**6**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**611**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**249**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**397**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**9**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**12**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**16**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**6.63**
4.3 Total number of computers on campus for academic purposes	**74**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As Govt. arts and commerce college, kathlal is affiliated to the Sardar Patel University, it follows the programs as designed by the university and the courses are offered as per the syllabus designed by the university. The College ensures that the curriculum is effectively delivered by adopting the following practices. As an academic year ends, an academic calendar is prepared for the next year, planning for the teaching days and examination days. Each faculty prepare the plan for the delivery of curriculum by further bifurcation of the units to be taught in to the number of lectures to be delivered. Department wise meetings are held at the end of an academic year to plan for all the semesters in the next academic year. The workload of the topics to be covered under each course is distributed among faculty members ensuring that all topics are covered appropriately to the satisfaction of the students. A list of the courses to be taught during the two semesters of an academic year and the names of the faculty members who will teach various topics is distributed to the students at the beginning of the year. A regular timetable for the entire term ensures that.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[NIL](#)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of college describes the curricular, co-curricular and extension activities of each department, programme and committees. Head of the institution and heads of the departments are in regular touch with the grievances of students. We have separate suggestion box which is attended to frequently by the principal. Students openly express their opinions. Hence we are getting vital information about the merits and deficiencies of the teachers. This is an informal way of continuous internal evaluation. CCTV cameras are effectively used to monitor the activities of the staff and the students. Periodically we conduct Evaluation of infrastructure. Basic amenities related issues are subject to continuous internal evaluation. Complaints received directly from the students are sent to concerned authorities for the redressed of their grievances. A feedback format fixed by IQAC is distributed to

the students, which covers all the information regarding the performance of a teacher, infrastucture, teaching learning process. The data collected is consolidated, evaluated, analyzed by the committee. Corrective measures are taken. Teachers take class tests and surprise tests where possible. The test papers are checked and students are given their results. Liberties are given to the students to contact the HOD, mentor and the principal at any time. Our cultural activities, co-curricular, activities, and various competitions held in our college helps us to assess their hidden talent.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

000

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

000

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

001

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has been working for the development of the students.

The various programmes are arranged related to Gender Equality, Sustainability, Human Values and Ethics. The college teachers engage the students in various activities through Expert lectures, N.S.S., and N.C.C., programmes. The environmental issues are dealt in detail under the umbrella of NSS regular and seven days camp activities entitled 'Environmental Awareness'. Natural resources, Bio-Diversity, Pollution, Social Issues & Population are taught in economics and sociology. Various departments organize the lectures on Human Values, especially on Gender Equality, Women Empowerment, and Skill Development for the students of the college. A special 07 days residential camp is conducted by the N.S.S Department for their students to familiarize with the prevailing problems of rural India. The students are also engaged in value added programmes to make them aware of responsibilities and the professional ethics. Especially we are proud enough to state that we have not noticed till this date any major issues of Ragging and complaints from students about their harassments. The study tour and field visits by some of the Department make students aware about the various nearby areas. They learn practical aspects from their study tours and field visits.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0001

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

001

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	D. Feedback collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	NIL

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

840

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

245

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

We have special committee to plan & arrange and coordinate with faculty for slow leraners.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
611	**9**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

we follow same pattern as per previous year

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Each faculty use ICT teaching in regular teaching process. they also asked students for project presenation through ppt.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

9

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

9

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

61

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per Previous Year

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

We focus on presenation, viva & class test for continious assesment. we conduct two internal exam at college during year.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

In the begining of year we make our students aware about syllabus, course outcomes & programm outcomes. we even ask students to share their own views for subject , their issues etc.

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme outcomes & Course Outcomes are given by university with syllabus so institute does not prepared their own.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

381

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**No File Uploaded**
Upload any additional information	[View File]()
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.gacckathlal.ac.in/admin/upload/13Analysis%20report%20students%20feedback%202022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

`000`

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

`00`

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

`00`

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

000

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our NSS volunteers went to near by area of college and help health worker in mission of Polio Abolishment .

Our English Department female students have spread awreness through giving sanitary napkins packets to near by school & prove guidace about health and hygine we should maintain at time of periods.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Government Arts and Commerce College, Kathlal campus is situated in an area of 7.0 acres richlyendowed with lush greenery. The College offers UG Courses Bachelor of Arts (B.A.), and Bachelor of Commerce (B.Com.).

Facilities in the college:

8 classrooms out of 15 which equipped with ICT facility, 3 LCD enable classrooms,2 smart classrooms and all

classrooms have Wi-fi facilities.

Classrooms are spacious, well-ventilated with sufficient furnitureand public addressing system.

Classrooms are equipped with surveillance cameras for the smoothconduct of examinations.

Well-equippedDell Laboratory with 26 computers.

Major departments are provided with computer, internet, and printer.

There are 74 computers in the campus.

1computer labs, 1 main auditorium, 1 seminar hall

for various events.

Separate rooms are provided to IQAC, NCC,NSS, SSIP, CWDC, Centre for

GandhianStudies and indoor sports complex, and Well-furnished library.

Separate office and space for examination purposes.

Ramps and toilet facilities for PwDS.

Coolers and Toilets in each block.

Prayer hall and counseling room.

Separate rest rooms for staff and students

Two wells and twounderground storage tanks and three overhead tanks to ensure the availability of24 hrs water security.

Generator to maintain the power supply all the time.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Government Arts and Commerce College, Kathlal, is well armed with all sports equipment for Kho-Kho, Hand-ball, High jump, Hammer, Discus, Short Put, Javelin, High Jump stand, etc.Our students are utilizing the facilities indoor sports complex.

The Sports facilities, that are availablein the College are used not only by our students but also by the needypublic and neighboring institutions. Institutehasopengardenareawithwidebuiltstage.Thereisseparatesportscomplexforindoorgames.Thereiswideoutdoorplayground.Mainbuildinghas4floors.Institute is having 892.105 sq. mtr. area for sports complex.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

16

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0000

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Government Arts and Commerce CollegeLibrary is fully automated with the Soul 3.0 software. Software facilitates with comprehensive functionality including basic and advanced options. Soul includes modules for acquisitions, circulation, cataloguing, serialsmanagement, authorities, flexible reporting, label printing, multi-formatnotices, and much more.

The Soul 2.0 version was implemented for automation in 2017. It was upgraded to the latest version Soul 3.0 in 2021. As the entire campus is enabled with Wi-Fi facility, library is also providing webopac facility for the bibliographic information at the fingertip. Library has implemented access through m-opac mobile application to make library service easily available for its clientele.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.15

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Government Arts and Commerce Collegeis efficient in apprising the IT facilities time to timeat the very prompt time.College admin office is partially automated with Centralized Database and Management Information System. The campus isconnected with Local Area Network. Many departments arenetworked through unlimited broad band internet connection. Departments have essential IT infrastructure. Smart classroom withsmart board, LCD projector, Internet connection, and speakersystem is accessible in our college. Multimedia projectors are availablein the college. Auditorium is well equipped with LCD, digital podium, Projector and ICT tools. English department has a multipurpose Language lab.The IQACof the College has computers with LAN and Wi-Fi connectivity tofacilitate Documentation and Communication Management System.InstitutehasestablishedfacilityofBSNLfiberopticforbetterspeedofinternetthisyear.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

74

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the | A. ? 50MBPS

Institution

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6.63

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

AsGovt.Institute,Institutehastofollowrules®ulationsystembyGujaratGovernmentonly.Allphysical&academicsupportismaintainedbyGovernment.Internal and external audits are conducted periodically. Librarianinitiates maintenance of the library facilities.OPAC, WEBOPAC and m-OPAC systemsare established for book search andregularly updated. Stock verification of library books, is done everyyear. Institute focuses on the maintenance of sports equipment regularly.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

323

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**D. 1 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

366

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

366

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**C. Any 2 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

23

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

129

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

`000`

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`00`

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

`we organied SRC on basis of their performance in exam, sports & cocurricular activities.`

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

`000`

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

`our institute comes under semi rural area so studnets are not anle to pay fees properly. so we dont have registred Alumni Assosiation. we have association. we conduct regular meeting & all.`

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	`E. <1Lakhs`

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Government Arts and Commerce College Kathlal was established in 2012. It upholds its existence throughthe vision 'To cultivate a culture of academic values and to empower with knowledge and skills combined with innovation in learners in order to make them responsible and constructive citizens in competitive,techno centric and diverse world'.

All activitiesduring the yearare carried outbasedonvision&mission. Institutebelievesinholisticdevelopmentwith mixture of academicand extra-curricular activities. Various committee coordinators conduct activities to take care about overall development of students.Such as, Udisha for employabilityskill, EDC for entrepreneurship,Saptdhara for cultural and sports activities. The institute tries to bring out hidden soft skill and talents of the students during their college period.

The mission of the college is,

1. To make higher education approachable.

2. To Transmit knowledge through value-based education.

3. To provide platform of opportunities and catering environment where student can achieve holistic development.

4. Promote and provide enough exposure for research to faculties and students.

5. To accomplish sincere efforts in direction of woman empowerment.

6. To provide surrounding where more students participate in sports at state, national and international level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and

participative management.

The Innovation Club,Start-up Cell and Placement Cell of the Institution, working efficiently as per government regulation. Itsactivities make students more innovative and efficient.Students are encouraged to implement their own idea and develop a new start up. Students are motivated to handle programs to cultivate leadership among them.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institutehasstrategieslikeconductremedialclasses,specialtimetablefor slowlearners,specialguidancesessionforstudentswho wanttoappearincompetitiveexams. College library allow access to the public community for its use. TherearecommitteeslikeSCOPEforEnglishl anguageenhancement,Finishingschoolforlifeskill,Advance&Slowlearnerco mmitteeforslowlearners, SSIP&InnovationCommitteeforInnovativeidea. With the help of government, College organizes placement every year for employment.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

•Principal

•Teaching Staff

•Associate Prof.

- Assistant Prof.

- PTI

- Non-teaching Staff

- Librarian

- Head Clerk

- Senior Clerk

- Junior Clerk

The institute is governed by Government of Gujarat. Teaching cadre staff is recruited through GPSC exams by Commissionerate of Higher Education, Government of Gujarat as per UGC norms. Non-teaching cadre staff is also get recruited by Gujarat Subordinate Service Selection Board, Government of Gujarat as per Gujarat Civil Services Classification and Recruitment (General) Rules – 1967.

Principal being the Head of the Institution oversees the functioning ofthe college.InternalQuality Assurance Cell acts as the pivot of quality sustenance.The college website delivers all the information regarding academic and administrative matters.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution provides all statutory welfare measures and leave

facilities to its employees as per Government of Gujarat provisions. Being a part of Government of Gujarat, govt. assist in procuring Loan towards house building advance, Motor-car advance, Leave travel concession (LTC), Medical reimbursement.The College grantsLeave for FDP, STC, FIP, RC, Seminar, Workshop, Conferences, etc. IQACtries its best in welfare of staff. It alsoprovidesopportunitytosharetheir suggestions,requirementsopinionsetc.forbettermentofteaching&non-teachingstaff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

000

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of teachers is appraised based on participation inteaching- learning and evaluation, involvement in co-curricular, research and development activities.

For assessment of teaching and non-teaching staff performance appraisal the format ofGovernment Resolution of General Administrative Department, Government of Gujarat, is followed.

Principal is the reporting authority for teaching and non-teaching staff's PAR. Deputy Director, Commissioner of Higher Education, GoG is the reviewing authority.

Teaching staff get promoted through CAS while non-teaching staff get promoted through departmental exams which is conducted by the GoG.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As a part of GoG, Audits are taken care by then Government of Gujarat. Departmental financial audit of the institution is being done by the Commissionerate of the Higher Education whereas main

audit of finance is being done by the office of Comptroller of Auditor General, Account General, Rajkot periodically. During audit, whatever mistake or query is found, institute is abide to settle that audit objections with necessary clarifications.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.16 (CSR fund from MGVCL for Library Collection)

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute received grant in two ways. One is from the collection of fees and another is from government grant. Whenever Government grant is allotted, it has the rules of utilization by the government. Institute take care to utilize it in given way. While the fund from collection of fees is utilized in the welfare of students. The resources are effectively utilized by channeling the resources forwhich it is envisaged. Admin department with the collaboration of institution head take measures so that the internal fundsare sanctioned on priority basis and utilized effectively. Internal andexternal audits conducted periodically to ensure accountability for theutilization of resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Each & Every event need to take permission of IQAC. In all Academic activity IQAC add their input and after event organizing committee have to submit whole report to IQAC commitee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

As per UGC & NAAC guidlines IQAC if formed at our institute, every month it takes review from each commitee regarding proper fuctioning of college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1.Institution shows gender sensitivity in providing facilities such as: 1.Safety and Security 2.Counselling 3.Common Room Response: 1.Safety and Security 2.Counseling 3.Common Room Safety & Security: Safety and security for our female students is on priority of our institute. The campus is supervised by CCTV cameras installed at various locations. We have security guards at the entrance and at different places in the campus and also on each floor. Though in this pandemic situation students were not allowed to come college and we were taking classes online, cyber security is also provided to our girl students. As we use Microsoft Teams as our online teaching platform the settings are made to provide safety from harassments on online platform such as WhatsApp and Microsoft Teams. Unique Ids were created by IT staff of college and separate groups for girls and boys were crated to stop cyber harassments.Counseling: The College has a well-functioning Anti Ragging cell, Women's cell and Legal Cell and we also have designated mentors whom the students can contact in case they face any kind of problems. We inspire the faculty members to observe and sustain gender equity outside and inside classrooms .

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management: Waste management is intended to reduce adverse effects on health, the environment or aesthetics.The institute has Launched the Swachchh College Abhiyan in keeping with the Swachchh Bharat Abhiyan of the Government. We are ever in the forefront in keeping our campus clean. The NSS volunteers of the college carry out cleanliness drive in the college campus at regular intervals. We have placed signboards around the college campus to remind the staff and students regarding keeping the campus litter free. A pit has been created for solid waste management in the institution. The dust, food scraps, paper scraps, plant material etc. are dumped inthe pit. It is recovered through composting and digestion processes to decompose the organic matter. The resulting organic material is than recycled as compost for agriculture process. And the manure created by this process is used for the plants and trees in the premises of the college. The college has sufficient dustbins in each floor, in the college office and rooms, to prevent undue collection of litter is dumped in the municipal garbage-trolley kept outside the college building. The workers of the Kathlal Municipal

Corporation collect the solid waste from the campus regularly.	

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**D. Any 1 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	**D. Any 1 of the above**

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Students, staff using a) Bicycles b) Public Transport c) Pedestrian

friendly roads • Plastic-free campus • Paperless office • Green
landscaping with trees and plants Response: Students, staff are
using natural lights. Fully ventilated rooms and building reduces
the use of fans. thermal walls keep the building cool Direction of
the building is such that there is no direct heat over the building
which also keeps the building and ambience cool and comfortable.
Public Transport Pedestrian friendly roads Plastic-free campus Green
landscaping with trees and plants Keeping up with our commitment
towards Environmental Sustainability and conservation of vital
natural resources we have taken up various measures: It is with the
active efforts of Government Arts and Commerce College that we have
installed the solar power panels and we are proud of the fact that
we generate more power that we consume, the rest is given to the
power grid Almost 90 percent of our students use Public Transport
facilities to commute to and from the college As part of the
Swachchh Bharat Abhiyan we keep our campus litter free and plastic
free by having sufficient dustbins on each floor and giving strict
instructions to both staff.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

we celebrate independance day, Gandhi Jayati, Constitution Day,
Republic day to cultivate basic values as responibale citizen of
India.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is	**E. None of the above**

a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Tree Planation

Independance Day

Gandhi Jayati

department activities for language skill

Saptdhara arrange competition like hair style making, essay, elocution, poster making

SSIP & Innovation club for Student startup

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

```
1. Title: Our two students are selected as Campus Ambessador

Objective:

1. to spread awarness in students about importance of Voting.

2. To make them responsibal citizen of India.

Challanges

1. Students feel its not significant

Success

Our two NSS volunteer are awarded as campus Ambassador by distcrict
election officer & collector office.

2. Sports Students win university level competition securing first
position in Khokho, Vollyball & Wrestling, Kabbadi as well.
```

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

```
In sports our girl players played in national level competition. Our
NCC cadets awarded as Best Cadet in NCC Annual Camp.

we arranged thelesimia checking camp of more then 1000 students at
institute in collaboration with checkup red cross Ahemdabad

students who are found minor we called their parents and guide them
about precautions & remedies.
```

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Encourage students to prepare their own patent under SSIP (Student start up & Innovation Programm)

2. Arrange more extension activities to aware students.

3. Prepare students more scholarship & fellowship programm

4. Add certificate course ininstitute.

5. Organise FDP & STC for teachind staff and also arrange some professional tarining for non teaching staff.